

OWL-Space Collaboration Sites

What are Collaboration Sites?

An OWL-Space collaboration site is an online area that allows controlled access. It serves as a central location for numerous types of research and collaboration needs. Every member of the Rice community automatically receives an OWL-Space account. Accounts can also be created for any off-campus collaborators by request.

Examples of Collaboration Site use:

- Writing grant proposals
- Research group
- Departmental site for faculty
- Departmental site for students
- Curriculum review
- Writing book or journal article
- Group project
- Study groups
- Faculty development
- Tenure cases
- Grants and proposals
- Faculty committees
- Departmental equipment scheduling and instructions
- Student organizations

Possible functions of Collaboration Sites:

- Central document repository
- Storing meeting notes
- Organizing research results for publication
- Central Calendar
- Announcements
- Discussion forum
 - Example: students can ask fellow students and/or faculty questions in a central location shared by department
 - Example: Area to discuss questions on projects or research
- Way to interact with research group while on sabbatical off-campus
- Email list with archiving
- Private Messaging
- Public Web space
- Chat functions
- Wiki – collaborative writing space

How do I get an OWL-Space Collaboration site?

Just fill out the online form located at:

http://owlspace.rice.edu/collab_request.html